



**RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030**

**TOWN OF LOS GATOS
TRANSPORTATION & PARKING COMMISSION
7:30 AM REGULAR MEETING
THURSDAY, APRIL 10, 2014**

MINUTES

The April 10th Agenda was posted to the Public on April 4, 2014.

I. MEETING CALLED TO ORDER

The Transportation and Parking Commission Regular Meeting was called to order at 7:30 a.m. by **Chair Calise**.

A. Transportation and Parking Commission Introductions

New Commissioners provided a personal introduction to the group.

II. ROLL CALL

Present: Chair Mike Calise
Commissioner Michael Kane
Commissioner Natalie Ladd
Commissioner Glenn Roberts
Commissioner Chris Tanimoto

Absent: Vice-Chair Ed Stahl
Commissioner Morgan Slain

Staff: Matt Morley, Director of Parks & Public Works
Katherine Mann, Police Officer
Natalie Hawkins, Recording Assistant

Audience: Sylvia Chow, Los Gatos Resident
Melanie Hanssen- BAC updates (arrived 8:35 am)

III. APPROVAL OF THE FEBRUARY 13, 2014 MINUTES

MOTION: Motion made by Commissioner Tanimoto to approve the February 13, 2014 Minutes.
Seconded by Commissioner Ladd.

VOTE: Motion carried unanimously.

IV. COMMUNICATIONS (Three minute time limit per speaker for subjects not agendized.)**A. Verbal**

Commissioner Tanimoto requested the following items be agendized for the next meeting:

- Petition the Council to have monthly meetings instead of every other month meetings.
- Los Gatos Boulevard – on street parking, currently no time limits.

Commissioner Ladd requested the following items be agendized for the next meeting:

- BHR/ LGB - speed limits, to be reduced from 35 MPH due to nearby school zones
- Bicycle lanes - additions or green lanes

PPW Director Morley will report back with speed survey at next meeting.

Commissioner Roberts asked about protocol for bringing up items of interest.

Chair Calise stated that they may be brought up at the meeting or to the Chair prior to the meeting for the agenda. **PPW Director Morley** concurred with this.

Commissioner Kane inquired about background history on a specific intersection.

PPW Director Morley stated that Town staff is available to discuss this with.

B. Written

None.

V. COMMISSION MATTERS**A. Chairperson Report**

- Discussed what the Transportation & Parking Commission's role was and the challenges to it.
- Possible priorities: Complete Streets, High School Parking, New Parking Technologies, PAD Funding and how to implement Commission priorities.

B. LGPD Update

- **Distracted Driving Month**

Police Officer Mann reported that April is Distracted Driving Month.

- **Olive Zone - removal**

Police Officer Mann reported that there has been a suggestion to get rid of the Olive Zone parking, however, Council needs to approve this removal.

- **Car Sales**

Police Officer Mann stated that the main area is in front of Office Depot and that vehicles are currently marked and noticed for 72 hours by parking attendants.

Police Officer Mann reported that letters were sent out to residents regarding permit zone extension. There was no response from residents regarding this extension. Existing permit zone will remain the same.

- **Autoview – digital license plate reader**

Police Officer Mann reported that there were issues in parking lots that the reader can only read the right hand side of stalls.

Police Officer Mann was to look into these issues with the manufacturer and contract specifics. She was also to send Accident Mapping and Stats to new Commissioners.

C. **Special Meetings**

Chair Calise discussed setting dates for the two Special Meetings; both were to be 1 hour meetings. Dates to be determined by sending out Doodle meeting requests to all Commissioners.

D. **Parking**

Commissioner Ladd discussed a possible solution for downtown parking, one way parking on N. Santa Cruz and University Avenue. She will look into this matter and report back at the next meeting.

E. **Safe Routes to Schools**

Commissioner Tanimoto discussed high school parking issues and the discussion he had with the Mayor.

VI. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION

A. **Transportation and Parking Projects Update FY 2013-2014**

PPW Director Morley provided an update on a number of transportation projects for this fiscal year.

B. **Transportation and Parking Projects Update FY 2014-2015**

PPW Director Morley provided an update on a number of transportation projects for next fiscal year.

VII. COMMISSION/COMMITTEE MEETING REPORTS**A. VTA Update – Bicycle & Pedestrian Advisory Committee (Melanie Hanssen)**

Melanie Hanssen reported on VTA updates, including Safe Routes to Schools. She will send minutes of their last meeting via email to be distributed to Commissioners.

B. BAC Update – Bicycle Advisory Committee

Melanie Hanssen stated that their next meeting was set for May 15, 2014 and the bicycle map would be on their agenda.

VIII. DIRECTOR MATTERS

None.

IX. ATTENDANCE

Town Attendance Resolution No. 2011 - 012 states that any Commissioner who is absent from three (3) regular meetings held in a 12 month period, shall surrender his or her office on the Commission.

X. ADJOURNMENT

MOTION: Motion made by **Commissioner Tanimoto** that the April 10, 2014 regular meeting be adjourned at 9:35 a.m. to the next meeting of Thursday, June 12, 2014.

Seconded by Commissioner Roberts.

VOTE: Motion carried unanimously.

Minutes approved at the Transportation and Commission Meeting on.

Respectfully Submitted by:

Natalie Hawkins, Parks and Public Works

Administrative Assistant / Board Clerk